



# Ordinance 16

## The Senate: Membership

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## ORDINANCE 16

### THE SENATE: MEMBERSHIP

1. The Senate shall consist of the following persons:
  1. Ex officio Members:
    1. The Vice Chancellor, who shall be Chair of the Senate;
    2. The Deputy Vice-Chancellor(s) and Pro Vice-Chancellor(s);
    3. Chair of the Branch of the *Coleg Cymraeg Cenedlaethol* (with the possibility for a nominated alternate); and
    4. Head of the Graduate School (with the possibility for a nominated alternate).
  2. Elected Members:
    1. One representative and up to one alternate from each academic department. These may be but need not be the Heads of Department. Members will be elected from and by the members of the Department in accordance with the Ordinances;
    2. Three students or student representatives:
      - a. the Aberystwyth University Students' Union's President,
      - b. the Aberystwyth University Students' Union's Welsh Culture Officer and *Undeb Myfyrwyr Cymraeg Aberystwyth* President, and
      - c. the Aberystwyth University Students' Union's Academic Affairs Officer;
    3. Two representatives and up to one alternate elected by and from the Staff (other than the Academic Staff).
  3. Non-voting Members
    1. All heads of academic departments who have not been elected to represent their departments.
    2. The Senate shall have the power to invite to its meetings without voting powers such other persons as the Senate may decide.
2. An ex officio member shall remain a member only so long as they hold the office by virtue of which they became a member.
3. The student or student representative members shall hold office for a period and from a date to be determined from time to time by the Senate and shall be eligible for re-election for one term more.
4. Alternates will be able to vote at Senate meetings. However, they will not be members of Senate in their own right and will not be eligible to stand for nomination of any sub-committees which requires them to be a member of Senate.
5. Where an elected member of Senate is on a period of extended absence from their usual duties for an academic term or longer, the alternate shall assume full membership of Senate during that period. Such periods of extended absence shall include but not be limited to: research leave, sick leave, adoption leave, maternity leave, and unpaid leave. Where no alternate has been appointed, the constituency in question shall be invited to nominate an alternate representative as per the process outlined in Ordinance 17.
6. Where an elected member on Senate is on a period of extended absence from their usual duties as detailed in 5, Senate shall elect alternates from among its own membership to serve on any sub-committees for the duration of the absence.

7. All paperwork relating to Senate will be distributed to the members of Senate, and it is the responsibility of these members to forward the papers to the alternate should they not be able to attend the meeting of Senate.
8. The Vice-Chancellor shall preside at all meetings of the Senate and in their absence a Deputy Vice-Chancellor or a Pro Vice-Chancellor present, as nominated by the Vice-Chancellor, shall preside. In the absence of the Vice-Chancellor and any Deputy Vice-Chancellor or Pro Vice-Chancellor, the members then present shall choose one of themselves (not being a student) to preside at that meeting.