


Moving Out Checklist

	Done 
• Re-direct your mail	
• Provide your bank details in order for your deposit to be refunded to you	
• Clean your bedroom - Hoover carpets, wipe surfaces	
• Remove any posters from walls - be careful not to leave marks on the wall or you may incur a charge for re-painting	
• Check that no personal belongings have been left behind	
• Take all rubbish and recycling to the outside refuse points	
• Switch off lights	
• Clean your kitchen - wipe surfaces & kitchen table, clean hob, grill, oven and microwave, Hoover & mop the floors	
• Empty and clean the fridge(s) - but do not switch off!	
• Remove all food from kitchen cupboards	
• Clean your bathroom(s) - clean shower, clean toilet inside and out, wipe all surfaces, mop floors	
• Report any maintenance	
• Remove your bike from the cycle store (if used)	
• Check Out – see website for location depending on date and time of departure	