**PRIFYSGOL**

**ABERYSTWYTH**

**UNIVERSITY**

**REQUEST FOR AN EXTENSION OF APPOINTMENT**

**OF EXTERNAL EXAMINER**

**(for all taught schemes of study)**

Please refer to the Aberystwyth University Code of Practice for External Examiners for the detailed criteria for appointment. This form should be completed and returned to the Academic Quality and Records Office by 28 Februaryfor appointments for the following session.

**SECTION A**

**Details of proposal**

**(1) *Scheme of Study:***

Subject/Title of scheme:

 Title of degree or other award (eg BA):

 Is the scheme running in Mauritius?

 Is the examiner shared with another institution/college within the University? If so, please specify.

**(2) *External Examiner re-nominated:***

Name and Title:

 Present/last position:

 Present/last place of work:

 Address for correspondence:

 Tel. No.

**(3) *Current dates of appointment:***

From Academic Year ----- to -----

 Period of proposed extension:

 Academic Year 20 /

**4) *Other Current External Examiner appointments held by the examiner. Please list, giving names of institutions, scheme titles, levels and dates.***

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**SECTION B**

**Authorisation**

**Signed:**

**Head of Department of**

**Signed:**

**Head of Academic Quality and Records Office**

**Date:**

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**Office Use**

Letter of Appointment: Date Received:

Acceptance Received: Acknowledged:

 Department/College Advised: